



## **ADVANCED LIGHTING & PRODUCTION SERVICES, INC. (ALPS) SALES AGREEMENT TERMS & CONDITIONS**

- 1. ORDERING:** Orders can be placed by phone Toll Free @ 866-961-3066, FAX 781-961-3256 or Email: sales@ALPSWEB.com
- 2. PAYMENT TERMS:** Cash, check, money order, Visa, MasterCard, American Express, and Discover are accepted. For customers that have submitted a credit application and have been approved for credit, open account terms are Net 30 from the invoice date. Past due accounts may be subject to finance charges. Those who wish to be considered for open credit terms should request and return our credit application for approval. We accept purchase orders from most educational institutions and government offices. Please call for information.
- 3. PRICING:** Prices are subject to change without notice. Orders will be invoiced at the price prevailing at the time of shipment. Quoted prices do not include applicable federal, state and local taxes or freight (unless otherwise noted). All prices are FOB destination.
- 4. RETURNS:** Returns require prior authorization or they will not be accepted. Special order and custom items are not returnable, and may require deposit. Returns of non-stock items will be subject to a 20% restocking charge. All freight on returns must be paid by the customer.
- 5. FREIGHT:** We ship by UPS ground whenever possible unless otherwise instructed. Shipping charges are the responsibility of the purchaser and will be added to the final invoice.
- 6. DAMAGED SHIPMENTS:** If the shipping container is damaged, the carton should be opened and contents inspected. Immediately report any damage to the carrier. Do not return goods unless you have received a return authorization. You have 10 days to report damaged goods.
- 7. OUT-OF-STOCK ITEMS:** Out-of-stock items will be back-ordered unless otherwise noted on the order.
- 8. GUARANTEES:** All equipment carries manufacturer's guarantee. Any defaults in workmanship or material will be promptly rectified provided claims are made within 10 days of receipt. ALPS is not liable for any damages arising from abuse or improper use of the equipment or failure to follow adequate safety precautions.